

## Registering for Group Fitness Classes

### *Registering via the Mobile App (recommended):*

1. Download mobile app "HealthQuest Fitness New" and log in
2. Click the 3 stacked lines in the upper left and select "Classes" on the menu.
3. Use date slider to choose which day of classes you would like to view
4. Select class and press "Sign Up" on bottom of screen
5. Choose who you would like to sign up by clicking the check mark next to the name and press "Next"
6. Click "Confirm" to complete the registration
7. You may return to that class at any time and click "Edit Registrations" to remove yourself from the class if you can no longer make it!

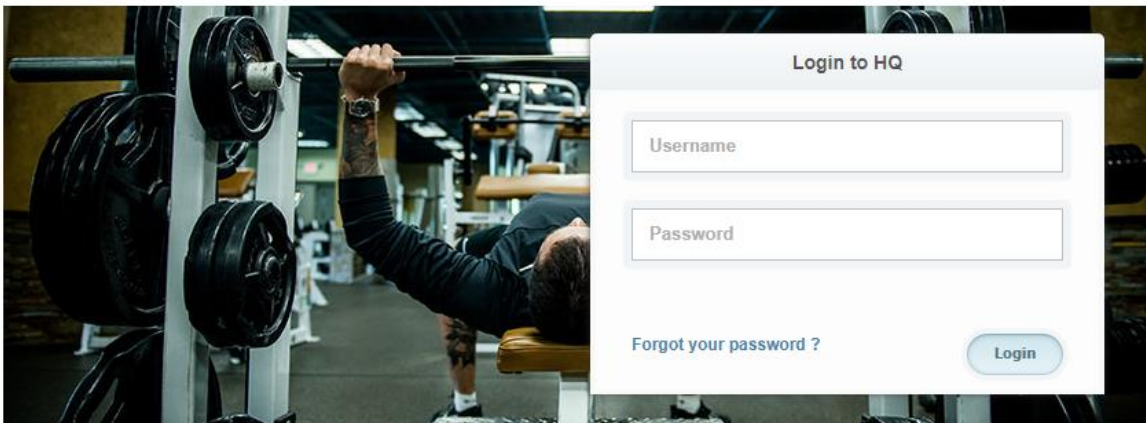
### *Registering via your online Member Portal*

1. Log into your member portal on a desktop/iPad etc. at hqfit.com

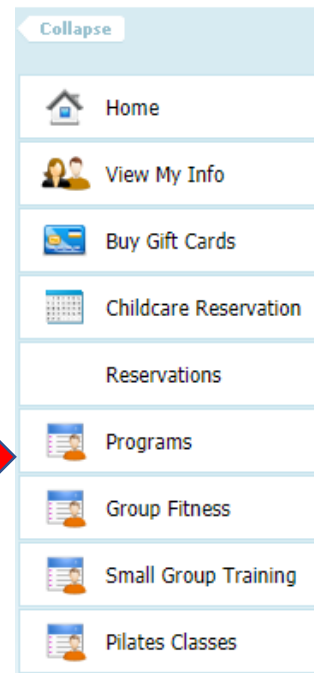


HealthQuest Fitness Club

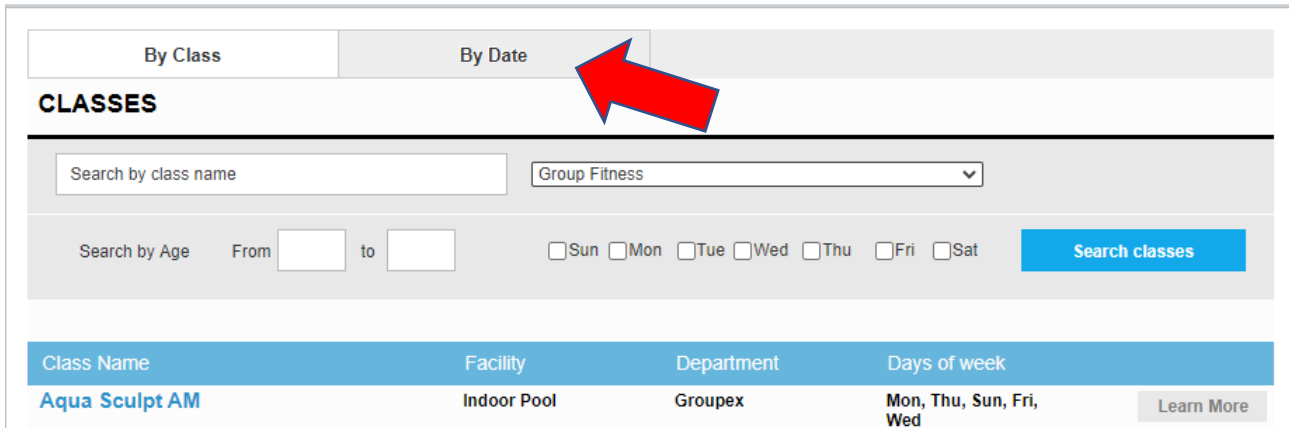
Online Access



2. Click "Group Fitness" on the left side menu bar



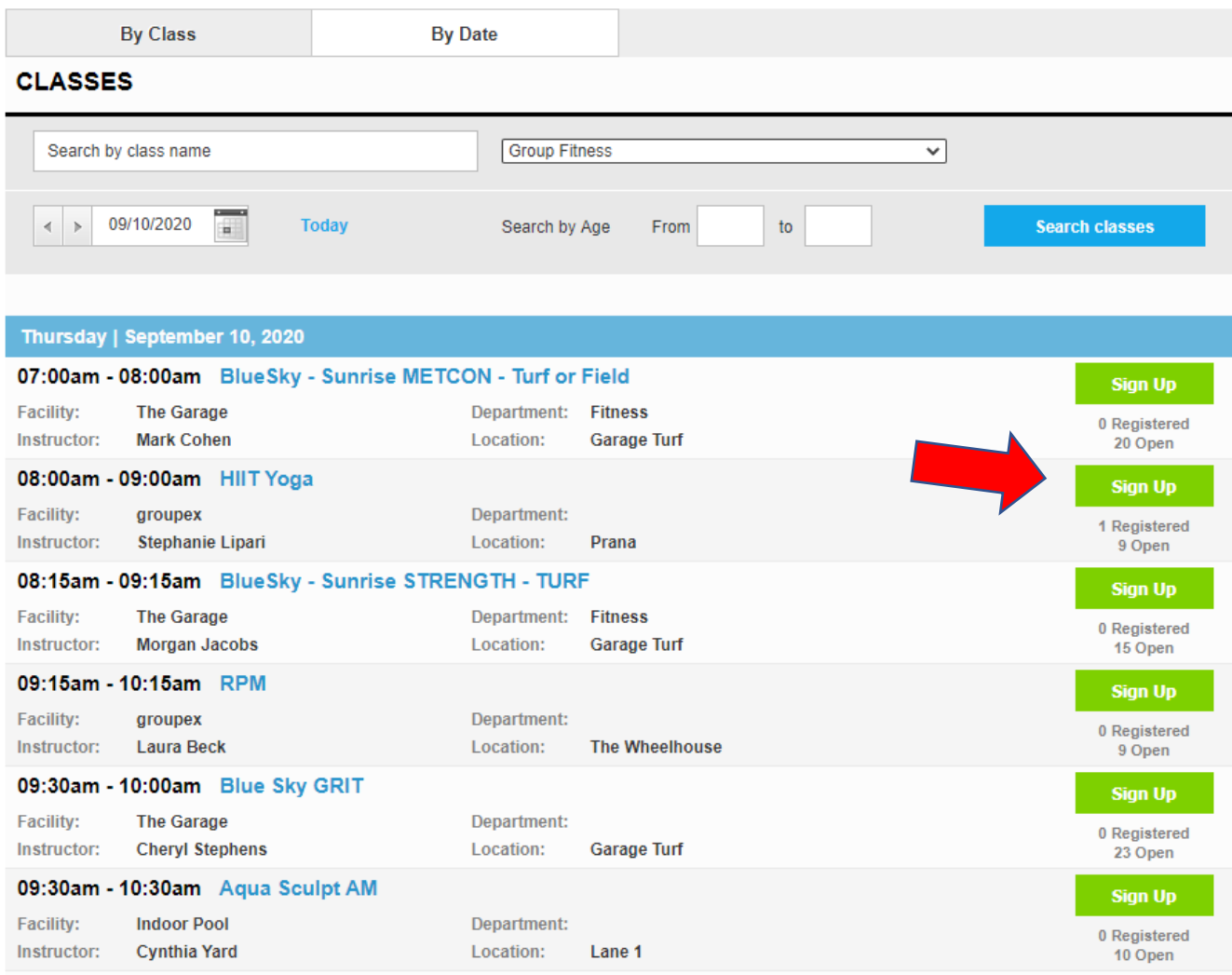
3. Select "By Date" in the upper middle of the screen



The screenshot shows a navigation bar with two tabs: "By Class" and "By Date". A red arrow points to the "By Date" tab. Below the tabs is a section titled "CLASSES". There is a search bar for class names and a dropdown menu currently set to "Group Fitness". Below that, there are search filters for age (From to) and checkboxes for days of the week (Sun, Mon, Tue, Wed, Thu, Fri, Sat). A blue "Search classes" button is on the right. Below the filters is a table with columns: Class Name, Facility, Department, Days of week, and a "Learn More" button.

Class Name	Facility	Department	Days of week	Learn More
Aqua Sculpt AM	Indoor Pool	Groupex	Mon, Thu, Sun, Fri, Wed	Learn More

4. Scroll available classes by day and click "Sign Up" on your choice (you will be able to view space available for each under the sign up button)



The screenshot shows the "By Date" tab selected. The date is set to 09/10/2020, labeled "Today". Below the search filters, a blue header indicates "Thursday | September 10, 2020". A list of classes is displayed with details for each, including time, name, facility, instructor, department, location, and a "Sign Up" button. A red arrow points to the "Sign Up" button for the 08:00am - 09:00am HIIT Yoga class.

Time	Class Name	Facility	Instructor	Department	Location	Sign Up
07:00am - 08:00am	BlueSky - Sunrise METCON - Turf or Field	The Garage	Mark Cohen	Fitness	Garage Turf	0 Registered 20 Open
08:00am - 09:00am	HIIT Yoga	groupex	Stephanie Lipari	Prana		1 Registered 9 Open
08:15am - 09:15am	BlueSky - Sunrise STRENGTH - TURF	The Garage	Morgan Jacobs	Fitness	Garage Turf	0 Registered 15 Open
09:15am - 10:15am	RPM	groupex	Laura Beck	The Wheelhouse		0 Registered 9 Open
09:30am - 10:00am	Blue Sky GRIT	The Garage	Cheryl Stephens	Garage Turf		0 Registered 23 Open
09:30am - 10:30am	Aqua Sculpt AM	Indoor Pool	Cynthia Yard	Lane 1		0 Registered 10 Open

5. Select which name(s) you would like to register for class

Then click "Register" to complete your registration

RPM on 09/10/2020

Sign Up / Add family members

Select which profile(s) to register in this class. By proceeding with registration, you are agreeing to the [terms and conditions](#).

Program Desk Test - \$0.00 ✓

test 3yr - \$0.00

Test 9yr Child - \$0.00

Test 13 yr - \$0.00

Test 5-6yr - \$0.00

Test 1yr - \$0.00

Test 4yr - \$0.00

Test - \$0.00

Test - \$0.00

Test - \$0.00

Cancel Register

You will have a Registration Confirmation 'pop up'  
If this is correct click 'ok'

Registration Confirmation


✓ Your registration is complete!


You have successfully registered for RPM on September 10, 2020 from 09:15am - 10:15am

OK

If at any time you forget what you signed up for, you may view that via your online portal.


On the home screen of your member portal use the name dropdown and select the name on the membership you wish to view.

\*Note – ONLY the Primary account holder, the member With the gold star  next to their name will be able to view all associated member registrations

Program Desk Test Member	
 Program Desk Test Member	(\$0.00)
Test Nanny	(\$0.00)
Test Spouse	(\$0.00)
Test 4yr Child Test	(\$0.00)
Test 1yr Child Test	(\$0.00)
Test 5-6yr Childtest	(\$0.00)
Test 13 Yr Child Test	(\$0.00)
Test 9yr Child Test	(\$0.00)
Test 3yr Child Test	(\$0.00)
Test Baby	(\$0.00)


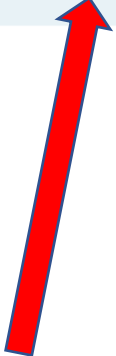
On the Right side of the screen you will see all registrations for the selected member

Use the drop down box to see the Next 7 days, 14 days or next month

**MY EVENTS** Next 7 days 

<b>SEP 10</b>	9:15am - 10:15am RPM	<a href="#">Unregister</a>
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**YOUR REGISTRATIONS**



You can also Unregister the selected member from the class

**Unregister from Activity** ✕

Are you sure you want to unregister Program Desk Test Member from RPM on Thursday, September 10th from 9:15 AM - 10:15 AM?

[Cancel](#) [Unregister](#)